



City of Avalon

Temporary Banner Permit Application

PO Box 707, Avalon, CA 90704
(310) 510-0220 ext.230

Please fill out and submit the application below to request a temporary banner permit, using additional paper if necessary. Applications require at least 15 days to be processed. If the application is not approved, the applicant will receive notification via mail. This form is not a permit.

Please Note: Applicant is solely responsible for obtaining any necessary clearances and permissions for the use of intellectual property, including but not limited to artwork and text used on all banners.

In accordance with the [City of Avalon Municipal Code](#) (Sec. 5-1.01), banners strung across public rights-of-way shall only be erected by City forces and shall be restricted to the advertisement of *nonpolitical community events*.

Applicant Information:

Event Sponsoring Organization (if applicable):	<input type="text"/>		
Organization Phone Number:	<input type="text"/>	Organization Fax Number:	<input type="text"/>
Organization Address:	<input type="text"/>	City:	<input type="text"/>
		State:	<input type="text"/>
		Zip Code:	<input type="text"/>
Contact Person:	<input type="text"/>		
Contact Phone Number:	<input type="text"/>	Contact Fax Number:	<input type="text"/>
Mailing Address:	<input type="text"/>	City:	<input type="text"/>
		State:	<input type="text"/>
		Zip Code:	<input type="text"/>
E-mail Address:	<input type="text"/>	Is this a benefit/fundraising event?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, list beneficiary:	<input type="text"/>	Organization Tax I.D. #:	<input type="text"/>

Banner Information:

Desired Posting Date	From (mm/dd/yyyy):	<input type="text"/>	To (mm/dd/yyyy):	<input type="text"/>
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Event Date(s) (mm/dd/yyyy):	<input type="text"/>
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In accordance with the [City of Avalon Municipal Code](#) (Sec. 5-1.01b8), banners shall be posted no more than 42 days (six weeks) preceding the event it is advertising, & shall be removed no more than three (3) days after the event it is advertising.

Describe wording and design of banner.
Attach additional information if necessary.

<input type="text"/>

Primary Requested Banner Location:	<input type="text"/>	Secondary Requested Banner Location:	<input type="text"/>
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See map on page two for additional details on authorized banner location options. Banner location cannot be guaranteed and is on a first come, first serve basis. All unauthorized banners will be removed.

In the event that the City Manager declines to issue a sign permit, the applicant may, by filing a written appeal with the City Manager, appeal the decision to the City Council and such appeal shall be heard at the next following regularly scheduled City Council meeting.

Rescheduling Policy & Temporary Banner Guidelines

The banner must be in the Recreation Department office no later than five (5) working days before the requested date with all applicable fees and permit applications submitted prior to submitting the banner. Failure to do so will result in a delay in hanging the banner. All persons must arrange to pick up their banners at the Recreation Department within one week of its removal. The City of Avalon does not assume responsibility for the condition and whereabouts of banners left in the City of Avalon's possession on a year-to-year basis or for damage due to weather conditions.

The City reserves the right to cancel a permitted temporary banner hanging where reasonably necessary to protect persons or property. By way of example only, the City may cancel a permit if weather has rendered the installation of such banner as causing an unsafe obstacle for pedestrians, causing unsafe working conditions for City of Avalon Employees, or causing potential damage to City of Avalon property. The City will give as much notice of cancellation as possible. In the event cancellation of the banner installation is necessary, the City will refund all fees and deposits and will give the applicant priority in rescheduling. The City will work with applicants to reschedule a temporary banner hanging cancelled due to weather, without penalty.

Agreement Comply With City of Avalon Temporary Banner Permit Guidelines

As authorized signatory for , I/We have read, understand and agree to meet all requirements and all applicable sections as outlined in the City of Avalon's Temporary Banner Permit Application

I/We also agree, if approved, to comply with all permit conditions, and understand that failure to comply with any conditions, or to make any violations of law, may result in the immediate cancellation of said permit, denial of future permits, forfeiture of deposits and fees and/or criminal prosecution.

I have read the above Temporary Banner Permit Application Guidelines and agree to follow the provisions as stated. I also agree to comply with all applicable sections of the City of Avalon Municipal Code.

Date: Print Name: Signature:

